

Otway Civil Pty Ltd

A.B.N. 23 610 177 734

INTEGRATED MANAGEMENT SYSTEM MANUAL QUALITY-OCCUPATIONAL HEALTH & SAFETY-ENVIRONMENT

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OCCUPATIONAL HEALTH & SAFETY POLICY

The health, safety and welfare of all workers and visitors are of equal importance to all other operational considerations. The employer, supervisors, workers and contractors work together to ensure a safe workplace for all whilst complying to the Occupational Health & Safety Act, Regulations and the AS/NZS 45001 Safety standard.

Otway Civil Pty Ltd is responsible for:

- Ensuring compliance with Occupational Health, Safety and welfare legal requirements including the Occupational Health & Safety Act, Occupational Health & Safety Regulations, Codes of Practice AS/NZS Standards and industry best practice as a minimum level within all of its activities.
- Establishing measurable objectives and targets to ensure continued improvement aimed at elimination of work-related injury and illness.
- Ensure reasonable steps are taken to provide a safe workplace and safe ways of working.
- Reducing workplace incidents and workplace illness.
- Providing ways for workers to be informed about and involved in health and safety issues at work.
- Ensuring workers are consulted as per the Occupational Health & Safety Act.
- Ensuring workers receive information, training and supervision as is necessary to enable the workers to perform their work in a manner that is safe and without risks to health.
- Ensuring this policy and all safe work procedures are kept up-to-date.

Workers are responsible for:

- Following reasonable instructions and using equipment provided by the employer to protect their health and safety while at work.
- Identifying and reporting any workplace incidents or hazards to their supervisor.
- Being involved in the resolution of Occupational Health and safety issues.
- Protecting their health and safety and that of others by not working while under the influence of alcohol or other drugs.
- Not interfering with, or removing any safety guards, safety devices or protective equipment provided by the employer.

We can expect contractors and visitors to:

- Abide by Occupational Health and safety legal responsibilities, and follow any reasonable instructions and advice while at the employer's workplace.

Consultation

- The organisation has total commitment to encouraging consultation and co-operation between management and workers. It will formally involve workers in any workplace change, which will affect their health, and safety in any workplace.

Signed by Director:

Jason Permezel
(Name)

Jason Permezel
(Signature)

24/03/2025
(Date)

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